

# WorshipArts

## GUIDELINES FOR WORSHIPARTS ARTICLES

- 1) **Our Purpose:** As the primary publication of The Fellowship, *WorshipArts* strives to provide worship artists with spiritual and educational resources that assist in creating world-transforming worship.
- 2) **Length:** *WorshipArts* publishes articles of varying lengths. In general, most full-length feature articles are 1500-1800 words. Longer articles (2000+ words) may be serialized over several issues or published in an online format. Shorter articles (600-1000 words) may be compiled with articles from other writers to create larger topical packages. Authors of solicited articles will be given additional guidance upon initial request; unsolicited submissions may be of any length.
- 3) **Mechanics:** Microsoft Word (doc or docx) attachments to emails are preferred.
- 4) **Style:** The writing style should reflect the diversity of the readership (mainly the members of The Fellowship), relate to people in a variety of church sizes, and should be succinct, interesting, practical and viable in ministry of the church. Complicated ideas should be explained in simple language; musical, artistic, and technical terms should be defined. Do not assume that everyone understands “United Methodese.”  
  
*WorshipArts* seeks to be interactive with its readers and sometimes prints comments or questions related to the text. Consider including short items for sidebars that might stimulate the reader’s thinking. Providing pertinent websites is another way to encourage our readers to further exploration.
- 5) **Deadlines:** Generally, articles should be received eight weeks prior to publication. In other words, articles for the April-May-June issue will be due on February 1. It is important that the author meets assigned deadlines. Unsolicited articles accepted for publication will be included as space permits.
- 6) **Copyright:** The author retains all rights for uncopyrighted material. Requests for reprinting of material will be directed to the author.
- 7) **Copyrighted Material in Submitted Manuscript:** The author must obtain permission for any text in the submitted manuscript that is taken from a copyrighted source, and include the permission statement with the manuscript.
- 8) **Copyright License:** By submitting an article for publication, the author grants to The Fellowship and to *WorshipArts* a non-exclusive license to edit and publish the article and any supporting materials submitted. The author also understands and acknowledges that this license includes electronic publication in a “members only” section of the Fellowship website in addition to the *WorshipArts* print publication.

9) **Photos.** We welcome and encourage the use of supporting photos for articles. By submitting photos, it is understood that the author has obtained any necessary permissions from those pictured for use in print and electronic publication.

10) **Compensation:** Because of the small budget upon which *WorshipArts* operates, it is not possible to provide remuneration for submitted material. Authors have our sincere gratitude for writing only for the joy of sharing your insights with others for the glory of God.

11) **Personal:** All authors should include a sentence about their present occupation and any other pertinent information they feel would help our readers know them better. If the author is willing to have contact information published (usually an email address), please include that in the submitted information. Also, please include a digital headshot photo (jpeg, png, or tif preferred) as a separate attachment. (Please do not include it within the submitted manuscript.)

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